



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
Duran Street, Iloilo City



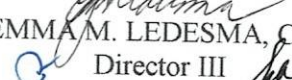
November 29, 2018

REGIONAL MEMORANDUM
No. 322 s. 2018

**PRIVATE SCHOOLS PROGRAM IMPLEMENTATION REVIEW
AND WORKSHOP**

To: Schools Division Superintendents

1. The Department of Education- Regional Office VI through the Quality Assurance Division will conduct the “Private Schools Program Implementation Review and Workshop” on December 3-5, 2018 at Grand Tower Suites, Iznart St., Iloilo City.
2. This activity aims to:
 - a. report observations and findings of monitoring and evaluation of respective Schools Division Offices (SDOs)
 - b. review salient processes relative to the private schools’ operations
 - c. tackle pressing issues and concerns and make recommendations for the enhancement of systems and processes
 - d. share best practices on private schools’ operations
 - e. create a google sheet for private schools’ data base
3. Participants to this activity are the SDO SGOD Chiefs, Private Schools Focal Persons/In-Charge and the Education Program Specialists In-charge of Monitoring and Evaluation.
4. It is requested that participants should bring the list of private schools, laptops, extension cords and internet connectivity device to be used during the workshop.
5. There will be no registration fee. Meals and accommodation are free while travel and other incidental expenses shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
6. Enclosed is the Matrix of Activities for your reference.
7. Attendance of all concerned is enjoined. NO proxy shall be allowed.
8. Immediate dissemination of and strict compliance with this memorandum is desired.


MA. GEMMA M. LEDESMA, CESO V
Director III
Officer-In-Charge
Office of the Regional Director

Inc.: as stated
Allotment: 1 (R.O. 12 -94)
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM	PRIVATE SCHOOLS OPERATIONS	CONFERENCE MONITORING	WORKSHOP
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Tel Nos.: 509 7653/335 0207 (ORD), 336 2816 (ARD), 330 5021/336 1120 (Adm), 336 8846 (Budget), 503 3095 (Planning), 509 7655 (Supply), 509 8097 (Cashier), 337 0015 (CLMD), 337 5541 (ESSD), 335 5472 (Legal), 509 7654 (Acctg), 508 1527 (HRDD), 503 3963 (LRMD) 335 8258 (RPSU)

Email Address: region6@deped.gov.ph

Website: www.deped.gov.ph/regions/region-vi



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MATRIX OF ACTIVITIES

December 3	December 4	December 5
Day 0	Day 1	Day 2
	AM 8:00 am – 12:00 pm Reporting of Accomplishments - SDOs	AM 8:00 am – 10:00 am Discussion of Pressing Issues and Concerns 10:00 am – 11:00 am SHS Concerns 11:00 am – 12:00 pm Workshop on google sheets
	Lunch Break	Lunch Break
PM	PM	
3:00 pm – Registration 4:00 pm – Opening Program 6:00pm - Dinner	1:00 pm- 3:00 pm Continuation of Reporting 3:00 pm- 5:00 pm Discussion of Salient Processes	1:00 pm – 2:00 pm Continuation of Workshop 2:00 pm Way Forward & Commitment Signing

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TEMPLATE FOR ACCOMPLISHMENT REPORT

AREA of CONCERN	NO. OF SCHOOLS	FINDINGS	INTERVENTIONS DONE	RECOMMEN-DATIONS
Status of Permits	A. Renewal B. Recognition C. New permit to operate			
Request for Tuition Fee Increase/No Tuition Fee Increase (TFI & NTFI)	<ul style="list-style-type: none"> ➤ No. of schools with on-time submission ➤ No. of schools with late submission ➤ No. of schools without permit 			
Closure of Schools				
Monitoring on: A. Curriculum B. Operations				
*ESC	Grade 7 Grade 8 Grade 9 Grade 10			
Other Issues and Concerns				

*Include No. of students