

 Republic of the Philippines Department of Education <b>REGION VI – WESTERN VISAYAS</b> Duran Street, Iloilo City	 <b>ISO 9001:2015 CERTIFIED</b>	Document Name	MISCELLANEOUS
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**JOHN ESAR T. DAVID**  
 Director II  
 Civil Service Commission  
 Field Office, Iloilo City

*Civil Service Commission - ILOILO FIELD OFFICE*  
 RECEIVED  
 DATE: OCT 07 2019  
 BY: MARILYN L. ESCANER  
 ADMINISTRATIVE ASSISTANT II

Department of Education  
 Regional Office VI  
 Duran Street, Iloilo City  
**RECORDS SECTION**  
**RELEASED**  
 Date: OCT 07 2019  
 By: [Signature]


Sir:

In compliance with RA No. 7041, herewith are copies of the bulletin of the vacant Positions in the Department of Education, Region VI-Western Visayas, for publication.

Please acknowledge receipt hereof.

Thank you.

Very truly yours,

  
**EARLY B. ALBASON**  
 Administrative Officer II  
 Officer-In-Charge  
 Office of the Administrative Officer V  
 Personnel



Republic of the Philippines  
Department of Education  
REGION VI-WESTERN VISAYAS  
Durrum Street, Iloilo City



To: CIVIL SERVICE COMMISSION (CSC)  
We hereby request the publication of the following vacant positions, which are authorized to be filed, at the Department of Education, Regional Office 6, Western Visayas in the CSC website:

MA. GEMMA M. LEDESMA, CESO V  
Director IV

Date: OCT 07 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Education	Experience	Training	Eligibility	Qualification Standards	
									Competency	Place of Assignment
1	Chief Education Supervisor	OSEC-DECSB- CES-420005-1998	24	83,405	Graduate of Master's degree or Certificate in Leadership and Management (C-Pro)	4 years of Supervisory/ Management Experience	120 hours Management and Technical training where a minimum of 80 hours shall be for Technical and the minimum of 40 hours shall be for Management training taken within the last five (5) years reckoned from the issuance of appointment	RA 1080 (Teacher)	<p><b>Behavioral Competencies:</b> Self-management (Personal Effectiveness) Self-awareness and personal clarity; Proactive; Continuous self-improvement; Time management; Stress management; Management of personal resources; Interpersonal Effectiveness; Building Trust; Relationship Building; Working with teams; Conflict management; Networking; Partnership building; Negotiating; Influencing; Collaboration; Organizational Sensitivity; organizational Understanding; <b>Communication:</b> Listening; Oral Communication/ Speaking; written Communication Skills; Presentation Skills; Facilitating skills; Non-verbal Organizational Communication; <b>Thinking/Conceptual Skills -</b> Learning to Learn; Conceptual skills; Critical thinking skills; Analytical thinking; Problem Solving; Strategic Thinking; Decision Making; Judgement or Discretion; Innovation and Creativity; intellectual Versatility; <b>Attitudes and Traits/Aptitudes:</b> Attitude Advocacy, Care and Concern; Courtesy; Cost-consciousness; Integrity; Persistence; Quality Orientation; Results-orientation; Safety; Conscientiousness; Service Orientation; Work Standards; <b>Aptitude-Adaptability, Analytical, Assertive, Decisive, Diplomatic, Energy, Flexibility, Honesty, Initiative, Organized, Stress Tolerance, Tenacity; Technical Competence -</b> Learning design; Domain, discipline knowledge; research/ pedagogy; (Elem, Sec, Literacy, MTB, Assessment, ALS, IP, Muslim Ed) etc. IPR Management; OJ/Review Copyright; permissions; administrative/management; Contract and Resource Management; <b>Management Competence: Planning;</b> Organizing; Leading; Delegating; Coaching; Managing Change; Performance Management; Management; Program/Project Management; <b>Leadership -</b> Accountability, Integrity/Ethics, Vision/Strategy; Results focus; Judgement; Passion/Optimism; Building teams; Cares for/Develops others</p>	Curriculum and Learning Management Division
2	Chief Education Supervisor	OSEC-DECSB- CES-420008-1998	24	83,405	Graduate of Master's degree or Certificate in Leadership and Management (C-Pro)	4 years of Supervisory/ Management Experience	120 hours Management and Technical training where a minimum of 80 hours shall be for Technical and the minimum of 40 hours shall be for Management training taken within the last five (5) years reckoned from the issuance of appointment	RA 1080 (Teacher)	<p><b>Behavioral Competence/Attitudes and Traits: Self-management (Personal Effectiveness)</b> Self-awareness and personal clarity, Proactive, Continuous self-improvement, Time management, Stress Management, Management of personal resources, <b>Interpersonal Effectiveness:</b> Building Trust; Understanding Others; Interpersonal Sensitivity; Rapport Building; Relationship Building; Working with teams, Conflict management; Networking; Partnership building; Negotiating; Influencing; Collaboration; Organizational Sensitivity; Organizational Understanding; <b>Communication:</b> Listening; Oral Communication/Speaking; Written Communication Skills; Presentation Skills; Facilitating skills; Organizational Communication; <b>Thinking/Conceptual Skills:</b> Learning to learn, Conceptual skills; Critical thinking Skills; Analytical thinking; Problem Solving; Strategic thinking; Decision Making; Judgement or Discretion; Innovation and Creativity; Resourcefulness; Objectivity; Intellectual Versatility; <b>Attitude:</b> Attention to detail; Advocacy; Accuracy; Care and Concern; Cleanliness and Orderliness; Confidentiality; Integrity; Persistence; Quality Orientation; Results-orientation; Safety; Conscientiousness; Service Orientation; Work Standards; <b>Aptitude: Adaptability, Analytical, Assertive, Decisive, Diplomatic, Energy, Flexibility, Honesty, Initiative, Organized, Stress Tolerance, Tenacity; Technical Competence: Management Competence:</b> Planning; Organizing; Leading; Delegating; Coaching; Managing Change; Performance Management; Program/Project Management; <b>Leadership:</b> Accountability; Integrity/Ethics; Vision/Strategy; Results Focus; Judgement; Passion/Optimism; Building teams; Cares for/Develops others.</p>	Education Support Services Division

3	Chief Education Supervisor	OSIEC-DECCSB- CES-420007-1998	24	83,405	Graduate of Master's degree or Certificate in Management (C-Pro)	4 years of Supervisory/ Management Experience	120 hours Management and Technical training where a minimum of 80 hours shall be for Technical and the minimum of 40 hours shall be for Management training taken within the last five (5) years reckoned from the issuance of appointment	RA 10880 (Teacher)	<p><b>Behavioral Competencies:</b> Self-management (Personal Effectiveness) - Self-awareness and personal clarity, Proactive, Continuous self-improvement, Time Mgt., Stress mgt., Mgt. of personal resources; <b>Interpersonal Effectiveness:</b> Proactive, Continuous self-improvement, Time Mgt., Stress mgt., Mgt. of personal resources; <b>Interpersonal Effectiveness:</b> Building Trust, Understanding Others, Interpersonal Sensitivity, Rapport Building, relationship Building, Working with teams, Building Trust, Understanding Others, Interpersonal Sensitivity, Rapport Building, relationship Building, Working with teams, Conflict mgt., Networking, Partnership Building, Negotiating, Influencing, Collaboration, Organizational Sensitivity, Organizational Understanding, <b>Communication:</b> Listening, Oral Communication, Speaking, Written Communication Skills, Presentation Skills, Facilitating skills, Non-verbal communication, Organizational Communication, <b>Thinking/Conceptual Skills:</b> Learning to learn, Conceptual skills, Critical thinking skills, Analytical thinking, Problem Solving, Strategic Thinking, Decision Making, Judgment of Discretion, Innovation &amp; Creativity, Resourcefulness, Objectivity, Intellectual Versatility, <b>Attitude/Traits:</b> Attention to detail, Advocacy, Accuracy, care &amp; concern, Cleanliness and Orderliness, Confidentiality, Courtesy, Cost-consciousness, Integrity, Persistence, Quality Orientation, Results-orientation, Safety, Conscientiousness, Service Orientation, Work Standards, <b>Aptitude:</b> Adaptability, Analytical, Assertive, Decisive, Diplomacy, Energy, Flexibility, Honesty, Initiative, Organized, Stress Tolerance, Tenacity, <b>Technical:</b> Providing Technical Assistance (Process Consultation Skills), Building Client Relations, Situation Assessment &amp; Analyzing Needs, Designing &amp; Implementing Interventions, Coaching &amp; Assessing Progress, Monitoring, Evaluating, &amp; Reporting Effects of Provision of TA, Management, <b>Leadership:</b> Planning, Organizing, Leading, Delegating, Coaching, Managing Change, Performance Management, Program/Project Management, <b>Leadership:</b> Accountability, Integrity, Ethics, Vision/Strategy, Results Focus, Judgment, Passion/Optimism, Building Teams, Cares for/Develops others</p>	Field Technical Assistance Division
4	Chief Education Supervisor	OSIEC-DECCSB- CES-420115-2014	24	83,405	Graduate of Master's degree or Certificate in Leadership and Management (C-Pro)	4 years of Supervisory/ Management Experience	120 hours Management and Technical training where a minimum of 80 hours shall be for Technical and the minimum of 40 hours shall be for Management training taken within the last five (5) years reckoned from the issuance of appointment	RA 10880 (Teacher)	<p><b>Behavioral Competencies:</b> Self-management (Personal Effectiveness) - Self-awareness and personal clarity, Proactive, Continuous self-improvement, Time management, Stress management, Management of personal resources; <b>Interpersonal Effectiveness:</b> Building Trust, Understanding Others, Interpersonal Sensitivity, Rapport Building, Relationship Building, Working with teams, Conflict management, Networking, Partnership building, Negotiating, Influencing, Collaboration, Organizational Sensitivity, Organizational Understanding, <b>Communication:</b> - Listening, Oral Communication/Speaking, Written Communication Skills, Technical Writing, Presentation Skills, Facilitating skills, Organizational Communication, <b>Thinking/Conceptual Skills:</b> Learning to Learn, Conceptual Skills, Critical thinking skills, Analytical thinking, Problem Solving, Strategic Thinking, Decision Making, Judgment of Discretion, Innovation and Creativity, Resourcefulness, Objectivity, Intellectual Versatility, <b>Aptitude/Attitude:</b> Advocate, Care and Concern, Courtesy, Integrity, Results-orientation, Safety Consciousness, Service Orientation, Work Standards, <b>Aptitude:</b> Adaptability, Analytical, Assertive, Decisive, Diplomacy, Energy, Flexibility, Honesty, Initiative, Organized, Stress Tolerance, <b>Technical Competencies:</b> Human Resource Management, Human Resource Development, Employee Welfare, Organizational Development, <b>Management Competencies:</b> Planning, Organizing, Leading, Delegating, Coaching, Managing Change, Performance Management, Program/Project Management, <b>Leadership - Accountability, Integrity/Ethics, Vision/Strategy, Results Focus, Judgment, Passion/Optimism, Building teams, Cares for/Develops others</b></p>	Human Resource Development Division

Interested applicants, regardless of age, gender, civil status, disability, religion, ethnicity and political affiliation must submit their application letter specifying their desired position and the office where it is assigned together with one (1) original and two (2) duplicate copies of the following pertinent papers (properly labeled/ marked with labels, dog-ear). Attached the following documents to the application letter and send to the address below not later Oct 21 2018

- a. Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture and duly subscribed and sworn before a person authorized to administer oath (CSC Form 212, Revised 2017 which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph))
- b. Performance Rating (last 3 rating period)
- c. Service Record/Appointment, certificate of employment, if employed by a private company, duties and functions certified by the Personnel/HR Officer or duly authorized official of the employer
- d. Record of outstanding accomplishments:
  - d.1 Outstanding Employee Award
  - d.2 Documented innovation (s) duly approved/concurred by the Head of Office
  - d.3 Documented research and development projects conducted
  - d.4 Certificate as Resource Speaker/Trainer in seminars/trainings/Symposia, etc
  - d.5 Articles published in newspaper/magazine of wide circulation
- e. Transcript of Records (graduate and undergraduate)
- f. Training Certificate, Certificate of Participation in Seminar and/ or Workshops.
- g. Omnibus Sworn Certification of the applicant stating that all documents submitted are authentic copy of the original, complete and all statements therein are true and correct.

**Note:** All applicants must be computer literate and shall ensure completeness and accuracy of the documents submitted. No retrieval of folders will be allowed once stamped "received" except if permitted by the head of office on reasonable ground. QUALIFIED APPLICANTS are advised to hand in or send through courier/mail their application to:

*M. Ledesma*  
**MA. GEMMA M. LEDESMA, CESO V**  
 Director IV  
[officeadmin@yahoo.com](mailto:officeadmin@yahoo.com)